



Orange Elementary School
5805 Kimball Ave., Waterloo, IA 50701
(319)433-2880-office (319)433-2888-fax

Dear Applicant,

Thank you so much for applying for a Leadership Role with us. We would like to **congratulate** you on receiving the following position:

We look forward to working with you to make our school the best it can be! Being a leader and holding a leadership position involves great responsibility and pride. You must maintain great behavior, a good attendance record at school, as well as model leadership outside of our school. If you cannot keep up with your Leadership Role, please let us know right away so we can help find a solution or find a better fit position.

Below are the times/days you will fulfill your position:

Days:		Times:	
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Again, **congratulations** on being a part of our Leadership Community and please take great responsibility and pride in your new role!



Believe in yourself!

Sincerely,

The Shared Leadership Committee